

# PARENT/GUARDIAN'S CONSENT & ACKNOWLEDGEMENT FORM

(It will take you 5 minutes to complete this form)

Student Name: \_\_\_\_\_

Admission No: \_\_\_\_\_

Course: \_\_\_\_\_

Please tick in the appropriate box.

My child/ward is 21 years old or above as at the commencement date of AY2025/2026 (21 April 2025).

My child/ward is below 21 years old as at the commencement date of AY2025/2026 (21 April 2025).

- (a) I have no objection to my child/ward being admitted to the course conducted by Temasek Polytechnic.
- (b) I have read and understood the declarations made by my child/ward and give my consent to Temasek Polytechnic to collect and keep my child/ward's personal data and academic results (obtained either directly or indirectly through other public agencies or educational institutions). The data may include, but is not limited to, personal particulars, family data, assessment records, special needs and medical information, sound, video or CCTV recordings, etc.

The data could be used, both during my child/ward's enrolment with Temasek Polytechnic and after, for the following purposes:

- i) To facilitate the execution of activities by the Polytechnic in dispensing its duties in administrative matters and to monitor my child/ward's academic progress.
  - ii) For statistical compilations and analysis;
  - iii) For communications such as e-mail, SMS, letters and surveys.
  - iv) To ensure the safety and welfare of its staff/students, which will include judicious release of information to staff who are charged with monitoring and caring for students.
  - v) For campus security purposes and/or to regulate student discipline or behaviour, including compliance with any applicable rules, laws and regulations, codes of practice or guidelines or to assist in law enforcement and investigations by relevant authorities/law enforcement agencies.
  - vi) For publication in areas that is customary by educational institutions such as award of prizes.
  - vii) To enrol my child/ward as an alumni of the polytechnic upon graduation.
  - viii) Any other purposes beneficial to students and graduates.
- (c) I am aware of the risks that may be associated with certain activities in the course of study my child/ward may undertake while studying at Temasek Polytechnic (including co-curricular activities and industrial attachments) but I agree that such activities will be of learning value to him/her. I am aware that photographs and videos of my child/ward may be taken during such activities and may be used by the Polytechnic for publicity and non-commercial purposes. TP is committed to providing a safe, healthy and sustainable learning environment and practices for its students. In line with this, my child/ward will be required to adhere to all prevailing safety & health regulations and guidelines set by the Polytechnic.
- (d) In consideration of the Polytechnic's provision of facility and/or arrangement of industrial attachment for my child/ward, I agree that the Polytechnic shall not be held responsible for any claim made against the Polytechnic arising out of any injury, death, damage to property, loss, expense or cost which is caused by or as a result of any act or omission of my child/ward.

- (e) I am also aware that, as an institution of higher learning, the Polytechnic will treat my child/ward as a young adult and correspond directly with him/her on all matters (including academic results and fees) during his/her course of studies. Although the Polytechnic may contact the parent/guardian based on the information provided by my child/ward from time to time or in case of emergency, it is in my interest to communicate directly with my child/ward to monitor his/her academic progress, student status, fee payment status, etc. during the course of his/her studies at the Polytechnic.
- (f) I am aware that ownership to all intellectual property (including patents, copyrights, know-how and confidential information) discovered, created or developed by my child/ward in the course of his/her study at the Polytechnic will remain with him/her unless an agreement is signed to assign the ownership to the Polytechnic or a third party. I am aware that further details on Intellectual Property are provided in Student Handbook posted on the Polytechnic website.
- (g) I am aware that disbursement of funds to my child/ward, if any, throughout the whole course of study will be to the approved Interbank GIRO with the Polytechnic, or to the bank account registered under my child/ward's NRIC via PayNow.

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Name of Student's Parent/  
Legal Guardian

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Signature of Student's Parent/Legal Guardian &  
Date

## **Tuition Grant Scheme for Polytechnic Students**

The MOE Tuition Grant (TG) Scheme was introduced by the Government to help students enrolled in full-time Diploma programmes defray the costs of tertiary education in Singapore.

- Singapore Citizens will be automatically awarded a Tier A TG, which is the highest level of subsidy, upon successful enrolment into the Polytechnics as long as they have not benefited from TG previously to complete a course at the same or higher level of education.
- Singapore Permanent Residents (SPR) may apply for a Tier B TG if they have not benefited from TG previously to complete a course at the same or higher level of education. SPR who are granted TG are required to secure employment and serve in a Singapore entity for three years upon graduation. Students can apply for TG upon successful enrolment into the Polytechnics.
- International Students may apply for a Tier C TG if they have not benefited from TG previously to complete a course at the same or higher level of education. International Students who are granted TG are required to secure employment and serve in a Singapore entity for three years upon graduation. Students can apply for TG upon successful enrolment into the Polytechnics.

Students who choose not to apply for TG, or are not awarded TG, will need to pay full Tuition Fees. Students can approach the Polytechnics directly for more information.

More information on TG terms and conditions can be found at <https://tgonline.moe.gov.sg>

## **COPY OF STUDENT'S DECLARATION**

I affirm that all the facts and/or statements (including declaration of medical/special need conditions and offence history) in this enrolment form are true and accurate to the best of my knowledge. I have not deliberately omitted any relevant fact. Should I be admitted to Temasek Polytechnic on the basis of the information given which may turn out to be false or inaccurate, I understand that I will render myself liable to appropriate actions, including civil action, dismissal from course, forfeiture of fees, fine, and other disciplinary actions.

## **TERMS & CONDITIONS**

### Admission and Polytechnic Rules & Regulations

- (i) I have read and understood the information and instructions outlined in the Enrolment Package, and undertake to ensure strict compliance with the requirements stipulated by TP or other relevant authorities affecting my admission and status as a student of the Polytechnic. I also hereby consent and authorise the Medical Practitioner or other relevant authorities to release all relevant medical information to TP in connection with the medical examination for enrolment purpose.
- (ii) Should I decide to withdraw from my course of study after accepting the offer, I will have to make the necessary fee payment and submit the withdrawal form to the Student Services in person. (Withdrawal form can be downloaded from <http://www.tp.edu.sg/student-services>).
- (iii) I agree to abide by all Polytechnic Rules and Regulations, the Student Code of Conduct and disciplinary policies. I am fully aware that failure to do so may result in me being subject to strict disciplinary actions such as suspension or removal from the course of study.

### Polytechnic's Use of Students' Personal Data

- (iv) I agree that Temasek Polytechnic has the legitimate authority to collect and keep my personal data and academic results (obtained either directly or indirectly through other public agencies or educational institutions) to facilitate administrative matters and monitor my academic progress. The data may include, but is not limited to, personal particulars, family data, assessment records, special needs and medical information, sound, video or CCTV recordings, etc.

The data could be used, both during my enrolment with Temasek Polytechnic and after, for the following purposes:

- i) To facilitate the execution of activities by the Polytechnic in dispensing its duties in administrative matters and to monitor my academic progress.
- ii) For statistical compilations and analysis
- iii) For communications such as e-mail, SMS, letters, and surveys.
- iv) To ensure the safety and welfare of its staff/students, which will include judicious release of information to staff who are charged with monitoring and caring for students.
- v) For campus security purposes and/or to regulate student discipline or behaviour, including compliance with any applicable rules, laws and regulations, codes of practice or guidelines or to assist in law enforcement and investigations by relevant authorities/law enforcement agencies.
- vi) For publication in areas that is customary by educational institutions such as award of prizes.
- vii) To enrol me as an alumni of the polytechnic upon graduation.
- viii) Any other purposes beneficial to students and graduates.

- (v) I have read, understood and consent to the Privacy Statement at <http://www.tp.edu.sg/privacystatement> (as updated from time to time). I understand that my personal and academic data may be shared with other Government agencies (including Health Promotion Board), non-Government agencies which have been authorised to carry out specific Government services, or other educational institutions (unless such sharing is prohibited by legislation) so as to serve me in a most efficient way to facilitate the progression of my academic pursuits or for Education and Career Guidance.

#### Fees Matter

- (vi) I undertake to settle all fees payable or any amount outstanding that is owed to TP, regardless of attendance. I agree to abide by the policy related to fee charges (details can be found at <https://www.tp.edu.sg/admissions-and-finance/fees-financial-matters.html>).

#### Student Life in the Polytechnic

- (vii) I am aware that risks may be associated with certain activities that I may undertake in the course of my studies at TP (including co-curricular activities and industrial attachments) but I agree that such activities will be of learning value to me. I am aware that photographs and videos of myself may be taken during such activities and may be used by the Polytechnic for publicity and non-commercial purposes. TP is committed to providing a safe, healthy and sustainable learning environment and practices for students. In line with this, I undertake to adhere to all prevailing safety and health regulations and guidelines set by the Polytechnic.
- (viii) In consideration of the Polytechnic's provision of facility and arrangement of industrial attachment for me, I agree that the Polytechnic shall not be held responsible for any claim made against the Polytechnic arising out of any injury, death, damage to property, loss, expense or cost which is caused by or as a result of any act or omission by me.

#### Acknowledgement of Intellectual Property Rights

- (ix) I am aware that ownership to all intellectual property (including patents, copyrights, know-how and confidential information) discovered, created or developed by myself in the course of my study at the Polytechnic will remain with me unless an agreement is signed to assign the ownership to the Polytechnic or a third party. I am aware that further details on Intellectual Property are provided in Student Handbook posted on the Polytechnic website.