**HSS Ethics Committee: Extension / Amendment Approval**

The Extension / Amendment Approval form is used to review studies that have previously undergone ethics review and approval by either the School of Humanities & Social Sciences (HSS) Ethics Committee (EC) or by another external IRB committee outside of Temasek Polytechnic.

It can be used for one of the following 2 purposes: (a) Request for Research Extension for previously approved ethics application that is going to expire, (b) Request for Amendments to Research Study for previously approved ethics application for minor changes to the research protocol.

For (a), the request for research extension must be made before the expiry of the previously approved ethics application. For (b), the request for amendments to research study can only be approved if the proposed amendments do not result in a major change in research aims and hypothesis, methodology, and procedures of the study.

**Extension / Amendment Approval Form**

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| **Study Team Information** | | | |
| Name of Principal Investigator (PI): | | | |
| School / Dept: | | Email: | |
| Name of Research Supervisor (If Applicable): | | | |
| School / Dept: | | Email: | |
| **Research Team Members** | | | |
| Names of Team Members | Email | | School / Dept |
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|  |  | |  |
| Title of Research: | | | |
| Approval Institution: | | | |
| Approved Study Code: | | | |
| Approval Date: | | | |

**Instructions: Please select the category of your request and complete the respective forms.**

☐ Request for Extension of Research Study

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| **Request for Extension of Research Study** |
| 1. **Rationale for Research Extension**   *Briefly summarize the progress of the research to date and the rationale for extension. Explain how this extension does not have any changes to the previously approved research protocol.*  *Note: If there are minor changes to the research protocol previously proposed, please also complete section below for Amendments to Research Study.* |
| 1. **Date & Duration of Extension** |

☐ Request for Amendments to Research Study

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| **Request for Amendments to Research Study** |
| 1. **Description and Rationale for Amendments to Research Study:**   *List and briefly summarize the proposed amendment(s) to the approved research study. Please also provide the rationale for each listed amendment(s). Explain how these amendments do not have major changes to the previously approved research protocol.*  *Please attach all revised materials (as applicable) in Appendix section below:*   * *New or revised research materials (surveys, stimuli etc.)* * *Informed Consent Forms (briefing and debriefing sheets etc.)*   *Note: If you are concurrently requesting an extension to the research study, please also complete section above for Rationale for Research Extension* |

**Declaration**

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| I declare that the information provided is true and accurate at the time of submission. I am responsible for the conduct of the study, in upholding research ethics, to protect the rights and welfare of my research subjects.  I declare and confirm that failure to comply with national and institutional regulations and policies, may be subjected to disciplinary action and the suspension or termination of this research.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Name & Signature of Principal Investigator** **Date of Form Submission** |

**Appendix**

Append all revised research materials, informed consent, and debriefing sheets here.